

BlackBerry 7100i



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Sprint 
Together with NEXTEL

Agenda

- Hardware Tour**
- Phone/Walkie Talkie**
- Address Book (Contacts)**
- Email/Messaging**
- Calendar**
- Tips and Tricks**

Blackberry 7100i Hardware Overview



Trackwheel –
Select or Click
an item

Escape Button –
Exit a Screen

Blackberry 7100i Hardware Overview

Power Button -
Turn the device
on/off



Speakerphone Button - Turn
speakerphone
on/off during a
call

Notification LED -
Blinks red = new
notification, yellow =
low battery, green =
wireless coverage and
blue = Bluetooth is
connected

Blackberry 7100i Hardware Overview

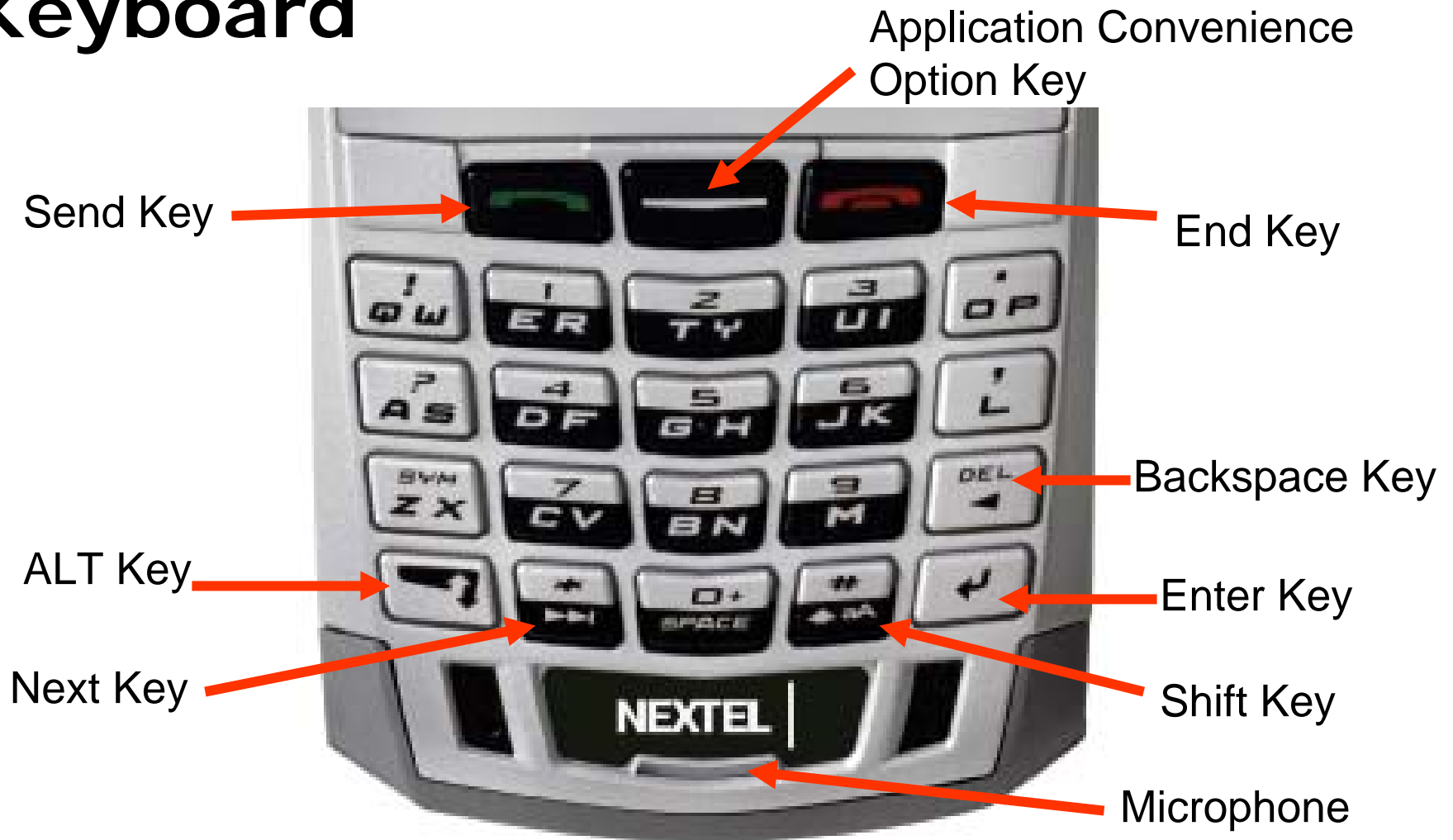
Headset Jack –
Connect a wired
headset

USB Port –
Connect the
Blackberry
device to your
computer or a
battery charger

**Walkie-Talkie
Button –** Make
or respond to a
Walkie-Talkie
call



Keyboard

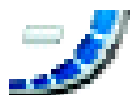


Status Bar



Status Indicators

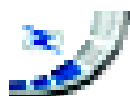
Full battery power



Low battery power



Charging



Receiving data



Shift mode on



Alt mode on



Service book waiting



Alarm set



Voice mail message



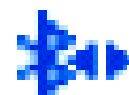
TTY enabled

TTY

Bluetooth radio on



Bluetooth® radio
connected



Wireless Network Coverage



You must connect to the wireless network to begin using many device features. To connect or disconnect from the wireless network, from the **Home Screen**, click **Turn Wireless On/Turn**

Wireless Off.

Indicators on the Home screen show the wireless coverage level for the area in which you are using your device. A low level of wireless coverage might limit the use of some device features, as shown in the chart below.

Wireless coverage



Wireless is turned off



No Wireless coverage



	NXtL	NxTL	NXtI	NXtI	NxtI	nxtI
Emergency Calls	X	X	X	X	X	
Receive SMS Messages	X	X		X		
Phone	X	X	X	X	X	
Walkie-Talkie	X		X	X		
Email and PIN messages	X	X				
Browser	X	X				

Additional Indicators

Location-based services



Number lock on



Speakerphone off for
Walkie-Talkie



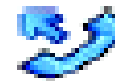
Multi-tap mode on



Missed call



Placed Call



Sent message



Received call



Message not sent



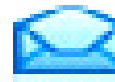
Message sending



Unread message



Read message



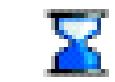
Message includes
attachment



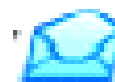
Filed message



System is busy



Text (SMS) or MMS
message



Wireless and **WALKIE TALKIE™**



Wireless

- Integrated speakerphone and microphone.
- Cellular and Walkie Talkie.
- Bluetooth headset capable.
- Speed Dial
 - The maximum amount of speed dials for 7100i™ is 12.
 - 7520 users can assign all 26 letters A – Z.



Placing a Call

- Using One Time Dial:
 1. Click **Phone** icon
 2. Enter phone number and click trackwheel
- From Address Book:
 1. Click **Address Book** icon
 2. Scroll to desired name and click trackwheel
 3. Scroll to Call and click trackwheel
 4. Scroll to the number you wish to call and click the trackwheel

Receiving A Call

When receiving a phone call, you will receive visual notification and other notifications (vibrate or tone) depending on how your notification profiles have been configured.

- » **Answer**
- » **Ignore**

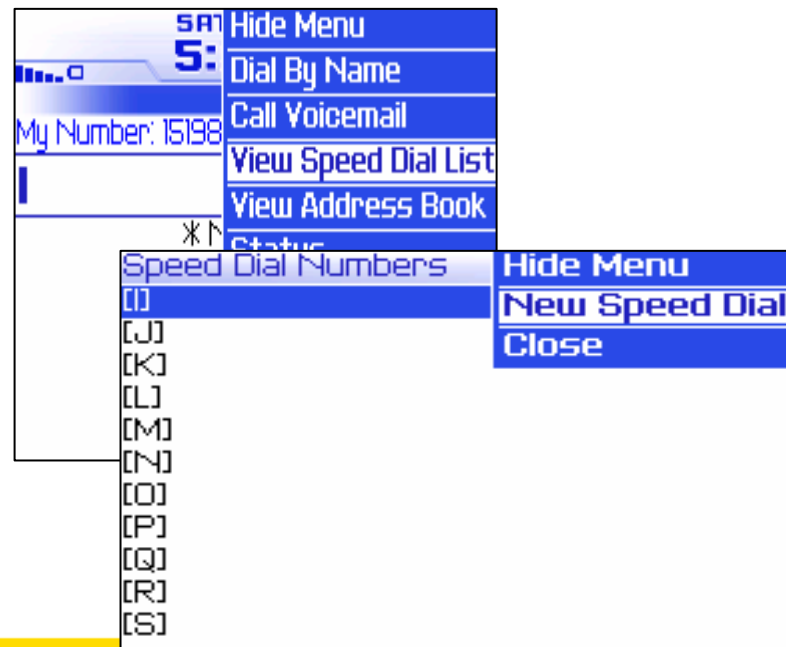
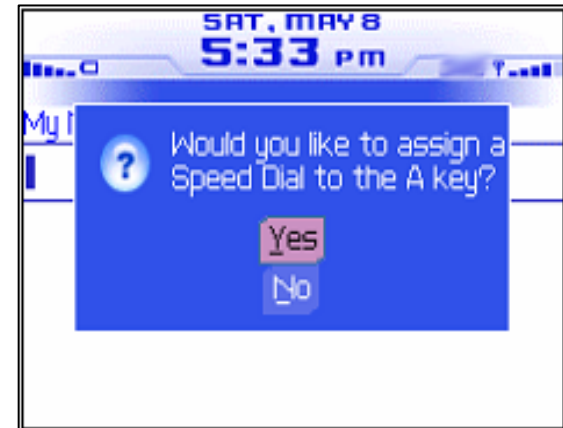
-
-
- » **Answer and Hold:** *Call Waiting*
 - » **Answer and Drop:** *Accepts incoming drops first*
 - » **Ignore:** *Sends incoming call to voice mail*

Options on a Call



Speed Dialing

- Speed Dial can be setup by either holding a key to assign or by selecting “View Speed Dial List” from the Phone application menu.
- To use set Speed Dial numbers, simply hold the appropriate key for 1 second to call the assigned number or contact

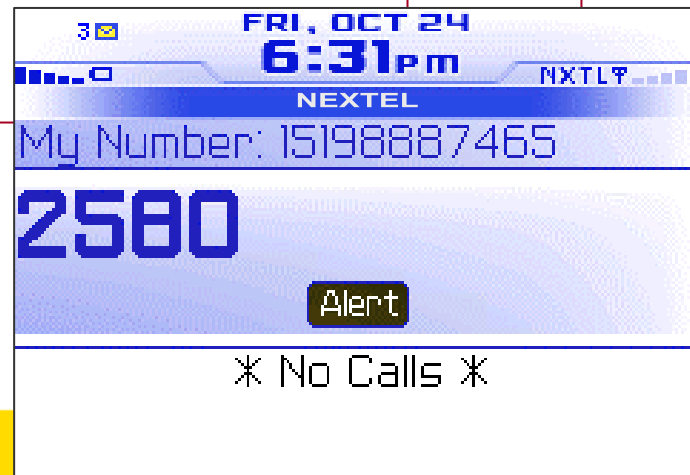


*7520 Speed Dial Alpha List Displayed.

Placing a Walkie Talkie Call and Call Alert

1. From **Home** screen, click **Phone** icon
2. Type DIRECT CONNECT ID
3. Press and hold PUSH-TO-TALK™ button
 - Note: To place an Alert, scroll down to Alert and click in on the trackwheel

1. From **Home** screen, click **Address Book** icon.
2. Select contact you wish to contact and select **View**.
3. Press and hold PUSH-TO-TALK™ button
 - Note: You can place an Alert without viewing the contact – simply select Alert from menu



Send Alert to Yourself

Voice Tips and Tricks

- On the Main screen, when you are not connected to a call, press the **Space** bar to open the Phone Number/DCID dialog box.
- In number fields, type numbers without using the Alt key.
- To type a phone number extension, hold the **8** key. When the letter **X** appears, release the 8 key. Type the phone number extension.
- Press the **(!)** key to turn mute on or off during a call.

Using the BlackBerry Address Book

Address Book Functionality

The BlackBerry Address Book has several features:

- Add new contacts
- Create local Group Addresses (on handheld only)
- View/Edit/Delete existing contact information
- Make phone calls
- Send emails
- Change Address Book options (e.g., Sort By, Confirm Delete, Allow Duplicate Names)
- Remote address lookup

Look up Yourself in the Directory



Adding Contacts In Address Book

Adding Addresses Manually:

1. From **Home** screen, select **Address Book** icon.
2. Click trackwheel to view menu.
3. Click **New Address**.
4. Type your contacts' information. Press **Enter** key at the end of each field.
5. Click trackwheel to view menu and click **Save**

Add yourself to Address Book



Together with NEXTEL

Storing Numbers In Address Book

Adding Addresses from call logs:

- From **Home** screen, select **Phone** icon.
- Scroll to the number you wish to add
- Click the trackwheel and select “**Add to**
- **Address Book**”
- Type your contact's information.
- Click trackwheel to view menu and click **Save**

Note: When adding from call phone/recent calls, it will only allow you to store in the Work Phone Category

Address Book Tips and Tricks

- Press number keys without pressing the Alt key when in a numeric field.
- To quick find a contact, pressing the first letter in their name will quick jump you to the contacts that match the letter.
- Type your contact's full name in the First name field and press the Enter key. This will move last name to last name field and keep the first name in the first name field.

Working with Email (Messaging)



Email and Messaging

Messages List

- New Messages in Bold with sealed envelopes.
- Read messages in regular font with open envelopes.
- Email is formatted to fit Blackberry screen



Sure Typing

Breakthrough
SureType™
Keyboard Technology
With QWERTY Layout

Multi-tap Mode

Using the Multi-tap Method

You can also use the multi-tap input method as an alternate means of typing. To switch to this method, *while you are in a text field*, hold the



Press a key once for the first letter and twice for the second letter.



SureType Intelligence

SureType learns your preferences in two ways

1. New words

- When you type a new word SureType doesn't know, it is automatically added to a custom word list. The next time you type that word, it will appear in the list.

2. Frequently chosen words

- If you frequently choose one word over another from the word list, this word will be first in the list the next time you type it.

More information

- SureType uses a 35,000 word dictionary
- SureType uses your contacts

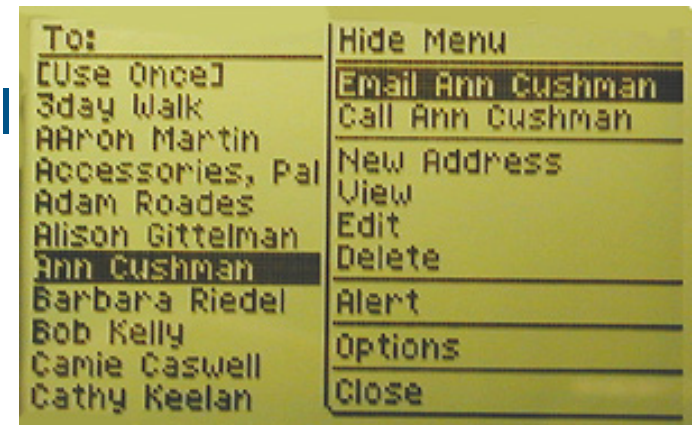
<http://www.discoverblackberry.com/suretypedemo>



Sending Email messages

To send an email:

1. From Home screen, click **Messages** icon.
2. Press track wheel and select compose, then enter contact you wish to email. (If you are using an email address that is not stored in your Address Book, scroll to top of your stored addresses and click on “Use Once” option)
3. In Subject field, type a subject then scroll to body of message
4. Type message and click trackwheel
5. Select Send

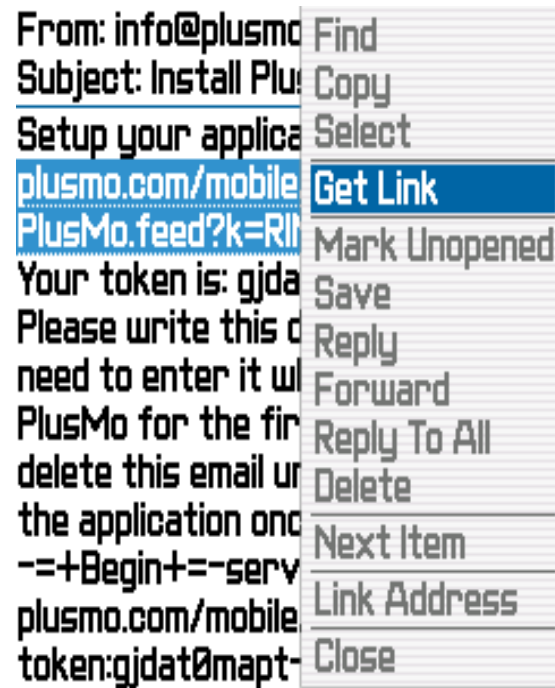


MyPIN. Meeting after lunch.

Using Embedded Links

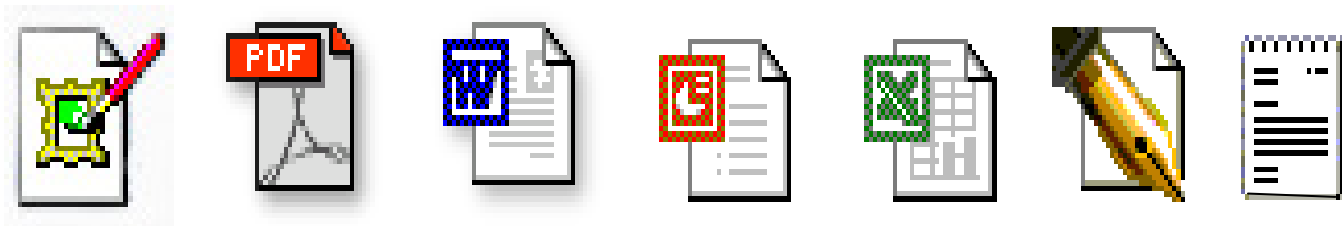
- Content automatically converted into links in body of message or subject field:

- URLs
- Email addresses
- Phone numbers
- DIRECT CONNECT numbers



Email Attachment Formats

- Receive email instantly with BlackBerry “push” technology.
- View attachments



Messages Options

Email Reconciliation

“Delete On” settings:

- Handheld
- Desktop & Handheld
- Prompt

“Conflicts” settings:

- Mailbox Wins
- Handheld Wins

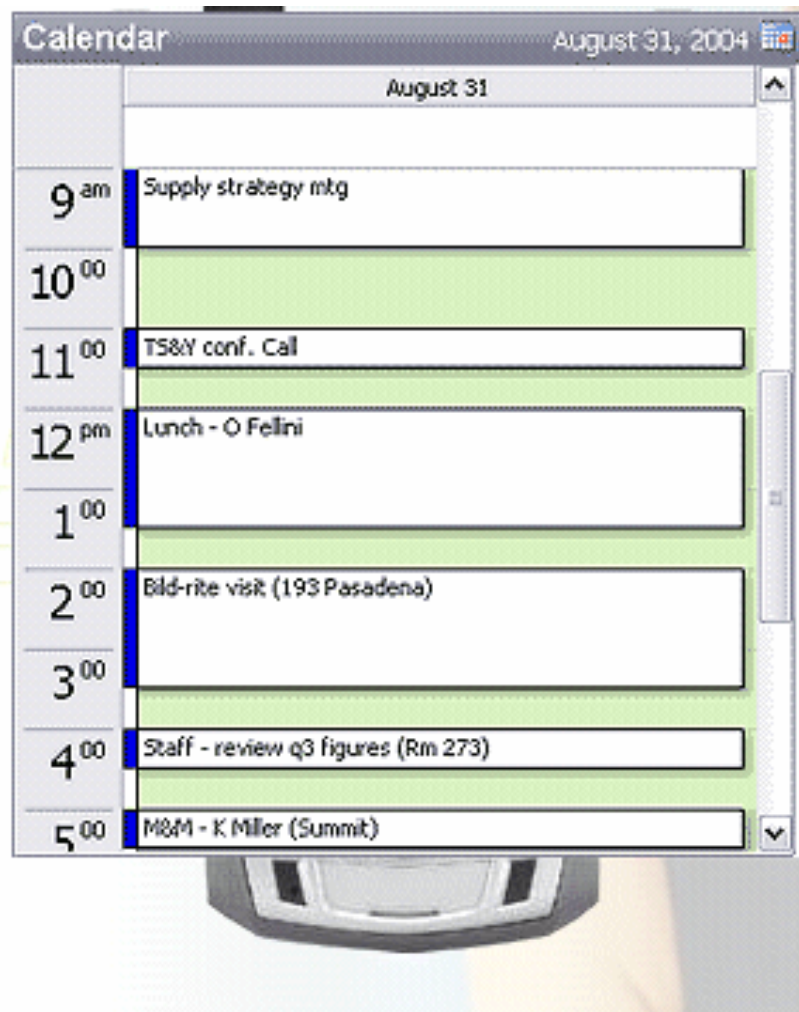


Email Settings

- Use Auto Signature
- Use Out of Office Reply

Using the Calendar

Calendar



Calendar Tips and Tricks

- In *Agenda*, *Week* or *Month* view, press **D** to go to the *Day* view, **W** to go to *Week*, **M** to go to *Month* and **A** to go to *Agenda* view.
- In *Day* view, hold the **Alt** key and roll the trackwheel up or down to go to the previous or next day.
- In the *Day* view, press the **Space** bar to go to the next day and press the **Shift** key + the **Space** bar to go to the previous day.
- In *Week* view, press the **Alt** key and roll the trackwheel to scroll horizontally through days.
- In *Month* view, press **Space** bar to go to next month and **Alt** key + **backward** symbol (letter O) to go to previous month

Other Blackberry Functions

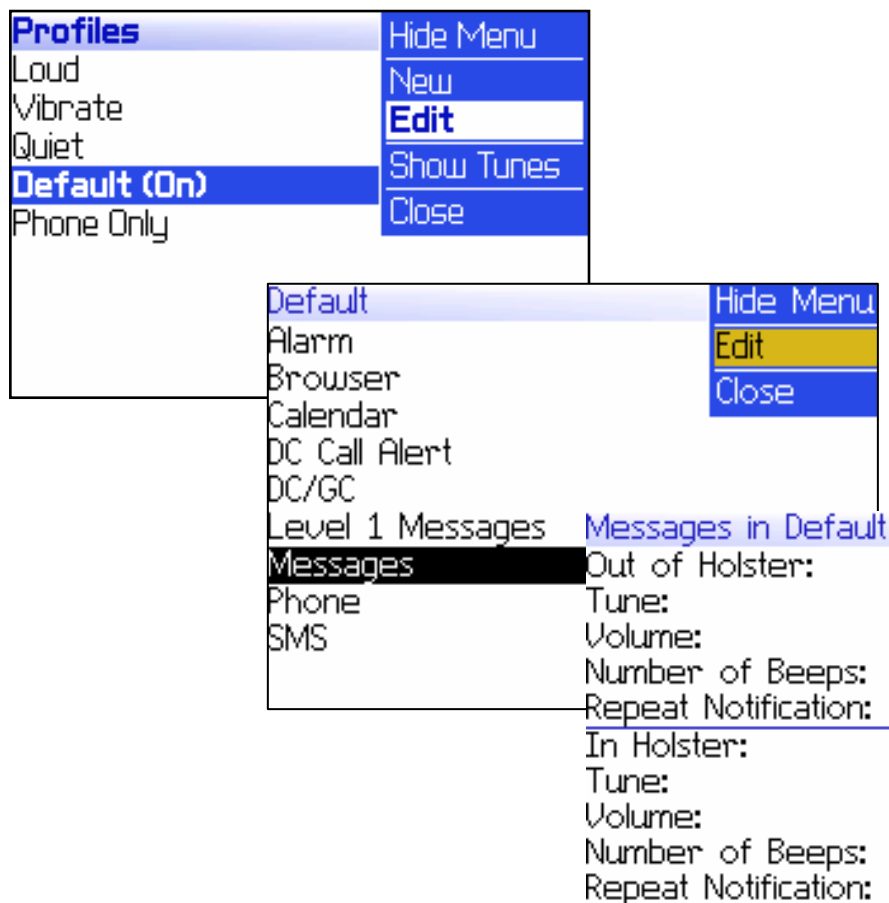


PROFILES

- **Setting up notification alerts on your Blackberry**
 - **Go to “Profiles” (Speaker icon)**
 - **OPTIONS to set:**
 - **Vibrate and Tone**
 - **Tone Only**
 - **Vibrate Only**
 - **None (nothing)**



EDIT a Profile



■ Editing a Profile

- Click in on Highlighted Profile
- Highlight SubProfile Option
- Click in and Edit

▪ Make changes to suit your custom needs!

Options



- A large variety of settings and features can be accessed via the “Options” icon
- Commonly used options include:
 - Auto On/Off
 - Auto Text
 - Convenience Key
 - Date / Time
 - Owner
 - Screen/Keyboard
 - Status

To program your Convenience key:

1. Click **Options > Screen/Keyboard**.
2. Click **Convenience Key Opens Field**
3. Select the program you want the keys to open, click the trackwheel, and then click **Save**.

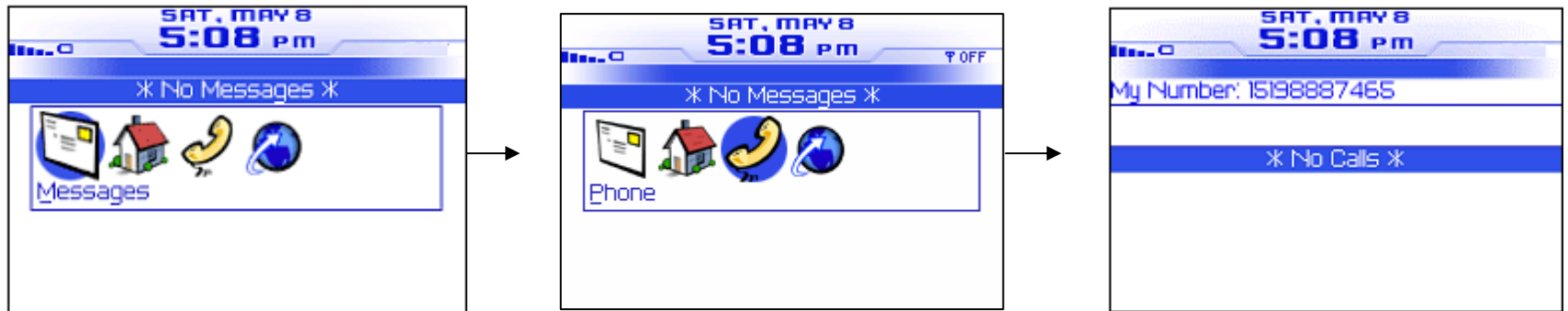
To use Multi-tap in all fields>Language>Input Method>Multi-tap.



More Tips and Tricks

Application Switching

- Holding ALT and pressing ESCAPE will bring up the Application Switcher from any location in the User Interface
 - Users can then scroll through all active applications and switch to one by releasing the ALT key
 - Home screen, Messages, Address Book and Browser are always active



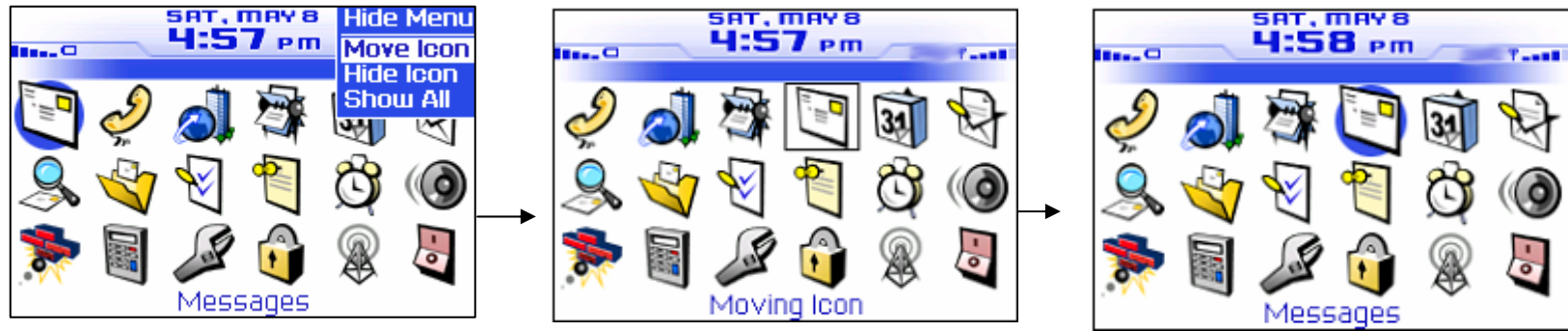
- **Example:** Switch to Home screen while creating an appointment in Calendar to check current Date/Time



Moving, Hiding, and Showing Icons

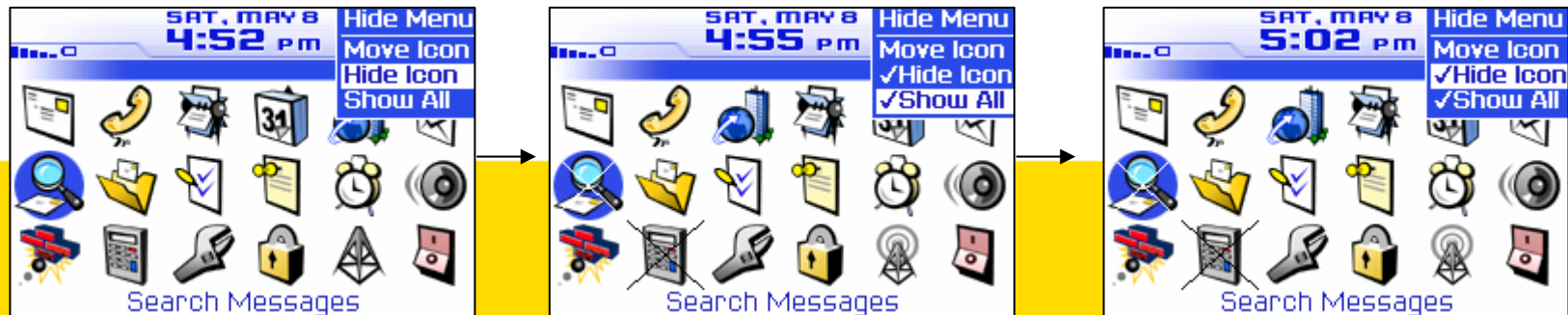
- **Moving Icons**

- ALT + trackwheel click will bring up a menu to let you pickup and move an icon



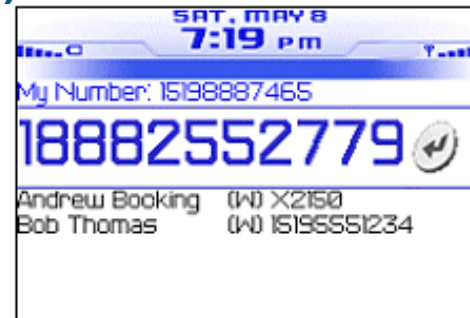
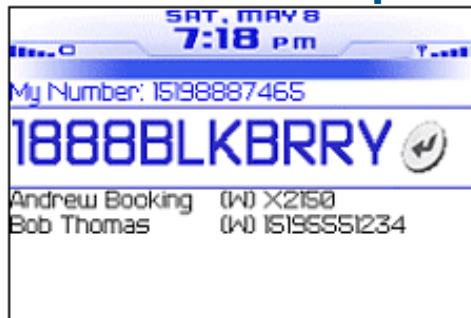
- **Hiding and Showing Icons**

- ALT + trackwheel click will bring up a menu to “Hide” or “Show All” icons

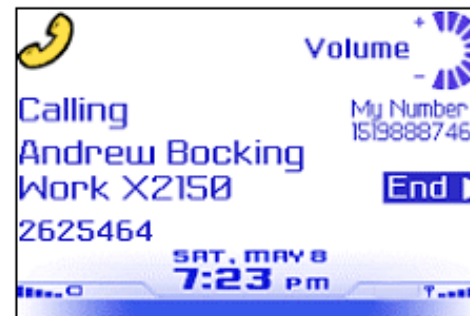
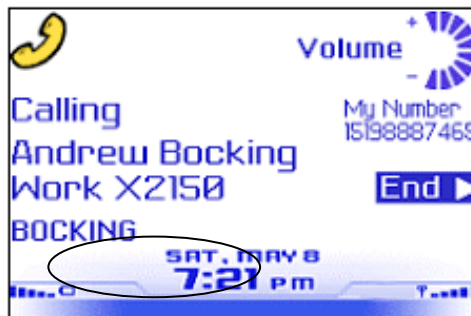


Dialing Letters

When dialing users can use the ALT + letter keys to dial letters.
(Switch to Multi-Tap mode first.)



To type an extension, dial the phone number, press **ZX**. An x will appear beside the phone number, type the extension.



Phone Tips

To move to the top of the phone screen while viewing the list of call logs, press **SPACE**.

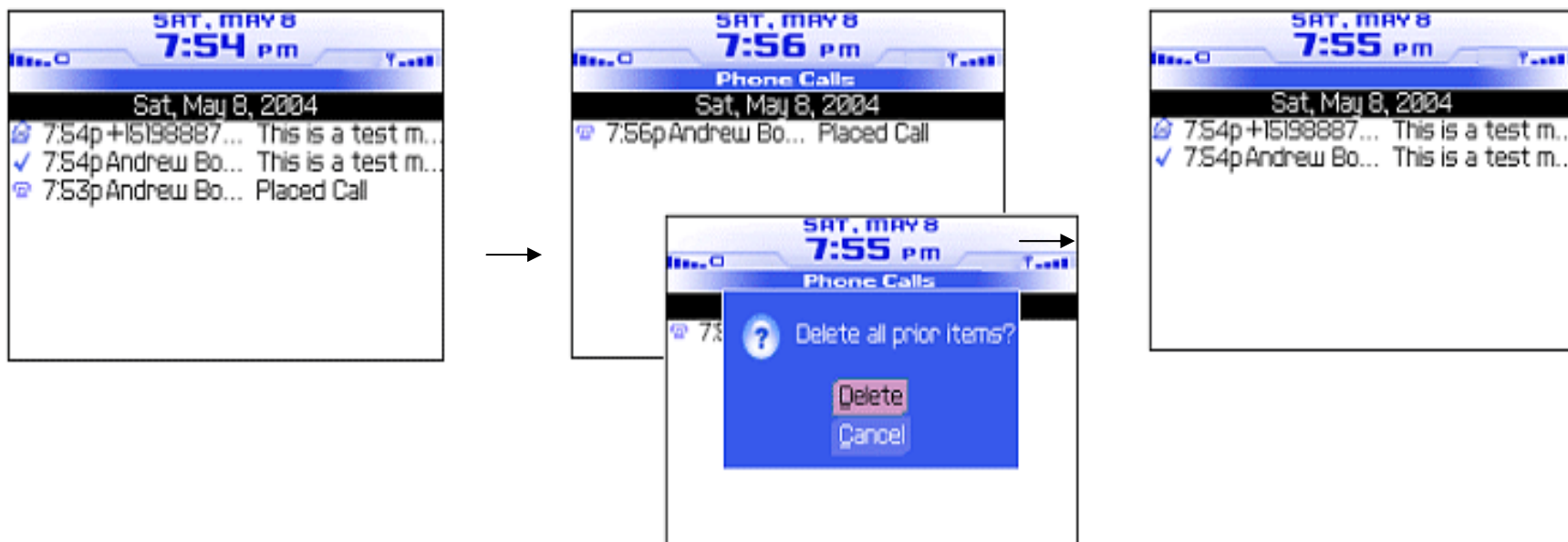


To insert a pause when typing a phone number, press **L**. An **P** will appear beside the phone number. A pause will dial the additional numbers, such as an extension, after two seconds.

To insert a wait when typing a phone number, press **QW**. An **W** will appear beside the phone number. A wait will prompt you to type the additional numbers before dialing.

Managing your Mailbox

- “Delete Prior” allows users to manage their device Inbox and memory without deleting items from their Outlook®, Notes® or GroupWise® environment



Resources

Handheld: Help Icon



Or mobile.blackberry.com from the handheld web browser

Web:

www.sprint.com > Support > phones&devices > select your device (choose Blackberry from the drop down) > Go > Complete drop down or click on picture of your device > User Guides.

Sure Type Demo

<http://www.discoverblackberry.com/suretypedemo>

Blackberry Tips and Tricks/User Guides

<http://www.discoverblackberry.com>

Quick Reference (\$)

www.resourcenetwork.com or 1-888-280-0424

Questions?



Thank you for your time!



Talk Groups

To join a Talkgroup, type # and the Talkgroup number, click join.

To speak with a Talkgroup, Hold the PTT button and speak after the chirp. Release the PTT button so others can respond.

*Talkgroup users must be configured in the Sprint Nextel billing and provisioning system prior to use.